

INTERNATIONAL FEDERATION OF SURVEYORS

FIG 38th GENERAL ASSEMBLY

17 and 21 May 2015

National Palace of Culture – Congress Centre Sofia - Sofia, Bulgaria

PROGRAMME

| | | |
|---|--|---|
| Sunday, 17 May 2015 | | |
| National Palace of Culture – Congress Centre Sofia – Sofia, Bulgaria | | |
| Sunday | 09:00-12:30 | General Assembly, First Session |
| 17 May | 13:30-16:00 | |
| | Hall 3, 7 th floor | |
| Monday, 18 May – Wednesday, 20 May 2015 | | |
| FIG 2015 Working Week | | |
| National Palace of Culture – Congress Centre Sofia - Sofia, Bulgaria | | |
| www.fig.net/fig2015 | | |
| Monday, 18 May – Wednesday, 20 May 2015 | | |
| FIG 2015 Working Week Exhibition | | |
| National Palace of Culture – Congress Centre Sofia | | |
| www.fig.net/fig2015 | | |
| Monday- Tuesday 18-19 May | To be announced later (See programme for individual rooms) | Annual Meetings of FIG Commissions and Networks |
| Tbc | To be announced later, CCS, Sofia | FIG Member Associations Forum These two sessions are reserved for Presidents or Heads of delegation (or their representatives) of member associations to discuss issue of their common interest. President of Chamber of Surveyors, Bulgaria chairs the meeting. By invitation only |
| Wednesday 20 May | 11:00-12:30 and 13:30- 15:00 Congress Center Sofia | Director/Surveyor General Forum |
| Tbc | Congress Center Sofia | Academic Members Forum |
| Tbc | Congress Center Sofia | Corporate Members Forum |
| Thursday, 21 May 2015 | | |
| Congress Center Sofia, Bulgaria | | |
| Thursday 21 May | Presidents' Meeting 08:30 – 10:30 Tbc | FIG Presidents' Meeting This event is convened by the FIG President and is reserved for Presidents or Heads of delegation of Member Associations (or their representatives) |

| | | By invitation only |
|--------------------|--|--|
| Thursday 21 May | 11:00–12:30 13:30-15:00 Hall 3, 7 th floor CCS | General Assembly, Second Session including Closing Ceremony. Closing ceremony will start immediately after the conclusion of the General Assembly and will be followed by the Farewell Reception hosted by the New Zealand Institution of Surveyors, host of FIG Working Week 2016. |

FIG 38th GENERAL ASSEMBLY

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FIG 38th GENERAL ASSEMBLY

AGENDA

for the meetings to be held on Sunday 17 May 2015 in Hall 3 and on Thursday 21 May 2015 in Hall 3 at the National Palace of Culture - Congress Centre Sofia, Sofia, Bulgaria

SUNDAY, 17 MAY

Sunday, 17 May, 09:00-12:30 and 13:30-16:00
Hall 3, National Palace of Culture - Congress Centre Sofia
General Assembly, First Session

1 OPENING PROCEEDINGS

President Chryssy Potsiou to open the 38th General Assembly.

2 ROLL CALL

Vice President Rudolf Staiger to take the roll call.

Please note: The roll call will be done for member associations and affiliate members only. Delegates representing academic members, corporate members and correspondents as well as honorary presidents and honorary members will be entered in the records but they shall register before the meeting starts at the meeting venue to the staff of FIG Office. Member associations are asked to inform the FIG Office by **12 April 2015** about their attendance, at the same time to submit the names of their delegate(s) and to inform who their Head of the delegation is, if it is not the President or Chair. Please use this special link below to inform us about your delegation.

To register:

https://docs.google.com/forms/d/1cadnqGyWVEct806NSfextw42J-hK2uQ6NKvZDVkBmmU/viewform?usp=send_form

Since only member associations that have paid all their membership fees to the end of 2014 are allowed to vote at the meeting, a list of member associations that are not allowed to vote will be published and posted on the FIG web site **15 April 2015**.

Appendix to items 2 & 22: Roll Call

Appendix to items 2 & 22: List of member associations that are not allowed to vote at the General Assembly because of unpaid membership fees for 2014 and earlier. To be posted 15 April 2015.

Motion: Those members present are recorded in the minutes.

Decision:

3 APPOINTMENT OF TELLERS

The General Assembly shall appoint two persons as tellers for the entire General Assembly. The tellers will represent member association that hosted the preceding (PEJUTA, Malaysia) and the host of the proceeding following General Assembly (NZIS, New Zealand).

Motion: That the General Assembly appoints a representative from PEJUTA and NZIS as tellers for this General Assembly.

Decision:

4 ADOPTION OF THE AGENDA

The Agenda for the General Assembly was issued as mandated, on 17 March 2015.

Motion: That the agenda be adopted.

Decision:

5 ADOPTION OF THE MINUTES OF THE 37th GENERAL ASSEMBLY

Minutes have been circulated previously.

Appendix to item 5: Minutes of the General Assembly in Kuala Lumpur, Malaysia, June 2014, without appendices.

Motion: That the minutes be adopted as recorded.

Decision:

6 MEMBERSHIP

6.1. Member Associations

6.1.1 New Member Associations

There have been no new member association applications since 37th General Assembly in 2014.

Two new applications for member association have arrived and have been discussed at the Council meeting who decided to bring forward the applications to the General Assembly:

Colombian Society of Surveyors, Sociedad Colombiana de Topografos (S.C.T.)

The Colombian Society of Surveyors has applied for membership. The association was established in 1963. Their total membership (all categories) is 70. Colombian Society of Surveyors fulfills the criteria of FIG Member association. Application form is attached as appendix to agenda item 6.1

Distinctive Engineering Group, Rwanda

The Distinctive Engineering Group, Rwanda has applied for membership. The association was established on 27 March 2015. Their total membership is 32, and the number of qualified members is 25. Distinctive Engineering Group, Rwanda fulfills the criteria of FIG member association. Application form is attached as appendix to agenda item 6.1

Added 15 May 2015

Motion: That the General Assembly notes that there has not been any new member association applications.

That the General Assembly admits the Colombian Society of Surveyors, Sociedad Colombiana de Topografos (S.C.T.) and Distinctive Engineering Group, Rwanda to become member associations of FIG Added 15 May 2015

Decision:

6.1.2 College of Engineers and Surveyors of Puerto Rico (MA-10069)

FIG General Assembly expelled College of Engineers and Surveyors of Puerto Rico (MA-10069) at the General Assembly meeting in 2014 due to the fact that the association was in arrears for 3 years. FIG office has however later received the full payment from College of Engineers and Surveyors of Puerto Rico. FIG Council therefore proposes to cancel the expulsion and note them as reinstated as member of FIG.

Motion: That the General Assembly admits to reinstall College of Engineers and Surveyors of Puerto Rico (MA-10069) as member association.

Decision/Action:

6.1.3 Geodetic Engineers of the Philippines, Inc. (MA-10107)

At the FIG General Assembly 2014 Geodetic Engineers of the Philippines, Inc. (MA-10107) was supposed to be expelled from FIG but FIG Council received a letter from the association that they would pay their arrears before 1 October 2014. FIG Office received the payment and FIG Council informs the General Assembly that they will remain as member.

Motion: That FIG General Assembly notes the update of Geodetic Engineers of the Philippines (MA-10107) that they remain as member of FIG.

Decision/Action:

6.2 Expulsion of member associations

Subscriptions of following member associations are more than three years in arrears:

- Ordre National des Geometres du Cameroun (MA-10015)
- Tunisian Association of Chartered Surveyors (MA-10086)

The General Assembly has power to expel from the Federation any member association whose fees are in arrears and shall under normal circumstances expel any member association whose fees are three years in arrears. (Article 4.3 of the Statutes). The FIG office has sent a letter to these associations informing that if their membership fees are still in arrears at the time of the General Assembly the General Assembly shall expel the above member associations in Sofia.

After acceptance of new member associations and expulsions the number of FIG member associations is 102 from 89 countries.

Motion: That the General Assembly expels the:

- Ordre National des Geometres du Cameroun (MA-10015)
- Tunisian Association of Chartered Surveyors (MA-10086)

Decision/Action:

6.3 Suspended status 2015

In accordance with its administrative measures, FIG Council, has deferred to continue for 2015 the issuance of a membership subscription invoice to the Order of Syrian Engineers and Architects, OSEA as all efforts to maintain contact with them has not yielded results, will deem their membership in suspension giving due consideration to its internal situation. As reported in the General Assembly 2014, there remain existing sanctions on Iran. The FIG office in Denmark cannot receive payments from Iranian Professional Society of Surveying Engineers (ISS). Ukrainian Society of Geodesy and Cartography has also gained suspended status and has not been invoiced for 2014. Again in accordance with its administrative measures, FIG Council deem their membership to be in suspension. The situation with these associations will be reconsidered by Council again in 2016.

Motion: That the General Assembly notes the members with suspension status.

Decision:

6.4 Other membership issues

6.4.1. Affiliate members

The Council has admitted the following national agencies to become affiliate members:

- a) iTaukei Land Trust Board, Fiji – AF-20051
- b) Geospatial Information Authority of Japan/Geodetic Department – AF-20052
- c) Guatemalan Registry of Cadastral Information (Registro de Información Catastral de Guatemala – RIC), AF-20053
- d) Land Administration Authority (LAA) Lesotho – AF-20054
- e) **General Direction of Land Registry, Mapping and Cadastre, Benin** Added 15 May 2015

The council has expelled the following affiliate members because of unpaid membership subscriptions.

- a) National Land Centre in the Ministry of Natural Resources, Rwanda (AF-20016)
- b) Bureau of Land Management, Department of Interior, USA (AF 20037)
- c) AIMS-Afghanistan Information Management Services, Afghanistan (AF-20038)

After these changes the number of Affiliate members is 41 from 38 countries.

6.4.2. Corporate members

The Council has admitted the following companies as Corporate Members of FIG after the General Assembly in 2014:

- a) Branco Etera Ltd, Kazakhstan – CM-30055 (Category F)
- b) NEH Engineering survey and mapping limited company, Vietnam – CM-30056 (Category E)
- c) Ripro Corporation, Japan – CM-30057 (Category D)
- d) **Datalife, Nigeria – CM- (Category F)** added 15 May 2015

Following corporate members have resigned from their membership from 1.1.2015:

- a) MondoGeo (category F –regional level)

Following corporate members have been expelled by FIG Council:

- a) Cameroon Engineering S.A., Cameroon (CM-30027)
- b) SEPRET (Société des Etudes de Projets et Réalisation des Travaux, S.A.R.L.), Morocco (CM-30031)
- c) Global Survey Qatar, Qatar (CM-30047)

After these changes the number of corporate members is now 21.

6.4.3. Academic members

FIG Council has admitted the following University to become Academic member:

- a) Technical University of Civil Engineering - Faculty of Geodesy, Bucharest, Romania (AC-40134)
- b) Sabaragamuwa University of Sri Lanka, Faculty of Geomatics (AC-40135)

- c) Kwame Nkrumah University of Science and Technology, Department of Geomatic Engineering, Ghana, added 15 May 2015

The following academic members has terminated their membership:

- a) "TECRS" The Environmental Center of Remote Sensing Dept. of Geosystem Technology, Saudi Arabia (AC-40117)

The Council has expelled following universities because of unpaid membership subscriptions:

- a) Dublin Institute of Technology, Ireland (AC-40036) (has promised to pay)
b) ~~Istanbul Technical University Dept. Geodesy & Photogrammetry, Turkey (AC-40071)~~ (has paid) changed 15 may 2015
c) Neapolis University, Cyprus (AC-40114) (has promised to pay)
d) IAV, Institut Agronomique et Vétérinaire Hassan II, Morocco (AC-40118)

The number of Academic Members after these changes is 89/86 from 56/53 countries.

6.4.4. Correspondents

Council has ended its cooperation with two of the Correspondent Members since General Assembly 2014 and the number of correspondents is now 1.

Motion: That the General Assembly notes the actions that the Council has taken with other membership matters.

Decision:

7 APPOINTMENT OF HONORARY MEMBER

a. Christiaan Lemmen

Geo-Informatie Nederland GIN of the Netherlands has sent a nomination letter in which it proposes that FIG appoints **Christiaan Lemmen** as an Honorary Member of FIG.

FIG Council has considered the nomination and considers that it fulfils the criteria (see criteria at: <http://www.fig.net/pub/figpub/pub40/figpub40.htm#Criteria>) for an Honorary Member and therefore proposes to the General Assembly that it appoints Christiaan Lemmen as an Honorary Members of the Federation for the outstanding services he has provided to the Federation.

b. Other potential nominations

Other potential nominations for Honorary Member might be considered by the Council.

FIG Appreciation to Clarissa Augustinus UN-Habitat

Clarissa Augustinus, UN-Habitat, will be pensioned in June 2015 from UN-Habitat. FIG Council has decided that due to her outstanding work for FIG she will receive a special Certificate of Appreciation which will be given to her during the Plenary session 2 on 19 May where she will be one of the plenary speakers.

Wording??

Added 15 May 2015

Appendix to item 7: The nomination letter from Geo-Informatie Nederland GIN

Motion: That the General Assembly appoints Christiaan Lemmen as Honorary Member of FIG and appoints other potential nominations if brought forward by FIG Council.
That the General Assembly accept the special appreciation to Clarissa Augustinus

Decision:

Appointment of Honorary President

The Association of Authorised Land Surveyors Malaysia, PEJUTA has sent FIG Council a proposal that it makes a nomination to the General Assembly of appointing Mr CheeHai Teo, the immediate Past President of FIG as an Honorary President of the Federation. The letter is attached as **appendix to agenda item 7**. FIG Council has decided to bring forward this proposal to the General Assembly, noting that CheeHai Teo fulfills the criteria for an Honorary President and his achievements as the President have contributed the Federation to extend that he without any doubt deserves to be appointed as an FIG Honorary President.

Motion: That the General Assembly appoints CheeHai Teo as FIG Honorary President.

Decision/action:

Added 15 May 2015

8 PRESIDENT'S REPORT

President Chryssy Potsiou has prepared the President's report on the activities of the Federation since the General Assembly in Kuala Lumpur, Malaysia in June 2014.

Appendix to item 8: President's report.

Motion: That the General Assembly accepts the President's report.

Decision:

9 COUNCIL RESPONSES FROM GENERAL ASSEMBLY 2014

At the General Assembly 2014 the following items were discussed:

- a. Proposal from Geosuisse, Switzerland (1: nomination body; 2: VP's nominated through regional bodies; 3: Commission Chairs Elects elected by the Commissions)
- b. Proposal from DdL, Denmark, on change of term for the President (to start immediately after election)
- c. Surveyors day/week (Presented by John Hohol at the General Assembly 2014)

FIG Council promised to get back to the General Assembly 2015 with a follow up and status on these issues.

Motion: That FIG General Assembly notes the update and records its thanks to the submitters of the proposals for their active role in FIG.

Decision/Action:

10 REPORTS FROM THE DIRECTORS OF PERMANENT INSTITUTIONS AND STANDARDS NETWORK 2014-15

10.1 International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF

Mr. Christiaan Lemmen, Director of OICRF has prepared a report on the OICRF activities since the General Assembly in Kuala Lumpur. He will make a short report to the General Assembly.

Appendix to item 10.1: Report from the International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF.

Motion: That the General Assembly adopts the report and records its thanks to the members of OICRF for their past year's work and contribution.

Decision:

10.2 International Institution for the History of Surveying and Measurement, Permanent Institution of FIG

Mr. Jan de Graeve, Director of the IIHSM has prepared a report on the IIHSM activities since the General Assembly in Kuala Lumpur. IIHSM will make a short report to the General Assembly.

Appendix to item 10.2: Report from the International Institution for the History of Surveying and Measurement, Permanent Institution of FIG.

Motion: That the General Assembly adopts the report and records its thanks to the Director and the members of the permanent institution for their past year's work and contribution.

Decision:

10.3 Standards Network

Mr David Martin, Chair of the FIG Standards Network has prepared a report on the Standards Network activities since the General Assembly in Kuala Lumpur. Standards Network will make a short report to the General Assembly

Appendix to item 10.3: Report from the Standards Network. To be added

Motion: That the General Assembly adopts the report and records its thanks to the Chair and the members of the permanent institution for their past year's work and contribution.

Decision:

11 REPORT OF THE PRESIDENT OF THE FIG FOUNDATION 2014-2015

Mr. John Hohol, President of the FIG Foundation has prepared a report on the FIG Foundation activities from June 2014 to March 2015. He will make a short report to the General Assembly.

Appendix to item 11: Report of the FIG Foundation activities 2014-2015 and Result 2014.

Motion: That the General Assembly adopts the report of the President of the FIG Foundation and records its thanks to the President and members of the Board of Directors of the FIG Foundation for their past year's work.

Decision:

12 FIG COUNCIL WORK PLAN 2015-2018

The Council has prepared the FIG Council Work Plan for 2015-2018. Together with the Commission Work Plans the Council Work Plan will form the FIG Work Plan for the next four years. The proposal for the Council Work Plan 2015-2018 is attached to the agenda and is based on preparations made in a Council meeting and in a meeting with the Commission Chairs during the Kick-Off Event in January 2015 in Athens, Greece as well as responses from the Kick Off Event. The Council Work Plan has also been coordinated with the Commissions', Networks', Task Forces' and Permanent Institutions' Work Plans.

President Potsiou will present the Work Plan at the meeting.

The Council has also decided on responsibilities of individual Council members. This list is included as an appendix to the Council Work Plan. An up-to-date list will always be available on the FIG web site.

Appendix to item 12: FIG Council Work Plan 2015-2018

Motion: That the General Assembly adopts the Council Work Plan for 2015-2018.

Decision:

13 COMMISSION WORK PLANS 2015-2018

Commission Chairs have prepared their Commission Work Plan for 2015-2018 based on discussions at their Commission meetings at the FIG Congress in Kuala Lumpur. After Kuala Lumpur the Work Plans have been coordinated with the Council Work Plan and with other Commission Work Plans at the meeting of Commission chairs and the FIG Council in conjunction to the FIG Kick-Off Meeting in January 2015 in Athens, Greece.

All Commission Work Plans have now been finalised and synchronised with the Council Work Plan and are presented for the General Assembly for its approval in Sofia in May 2015.

At the General Assembly time is reserved for the members to discuss the Work Plans and Commission activities with the Commission Chairs. This discussion will be chaired by Vice President Diane Dumashie, who will be chairing ACCO (2015-2016), together with the ACCO representative Brian Coutts (2015-2016).

Appendices to item 13:

- 13.1: Commission 1 Work Plan 2015-2018
- 13.2: Commission 2 Work Plan 2015-2018
- 13.3: Commission 3 Work Plan 2015-2018
- 13.4: Commission 4 Work Plan 2015-2018
- 13.5: Commission 5 Work Plan 2015-2018
- 13.6: Commission 6 Work Plan 2015-2018
- 13.7: Commission 7 Work Plan 2015-2018
- 13.8: Commission 8 Work Plan 2015-2018
- 13.9: Commission 9 Work Plan 2015-2018
- 13.10: Commission 10 Work Plan 2015-2018
- 13.11 Young Surveyors Network Work Plan 2015-2018

Motion: That the General Assembly adopts the Commission Work Plans.

Decision:

14 NEW NETWORK: REGIONAL CAPACITY DEVELOPMENT NETWORK

The Council has established a new Network. This network originates from the Africa Task Force 2009-2014 and will in the term 2015-18 concentrate on Africa. This Network is chaired by FIG Vice President Diane Dumashie. The Network will work in close co-operation with all Commissions. The Network will have its first meeting in Sofia where members of the Network will be appointed by the Council and brought to the General Assembly for endorsement.

Appendix to item 14: Terms of Reference for the Network on Regional Capacity Development.

Motion: That the General Assembly records the Council's decision of establishment of the Regional Capacity Development Network, appointment of Vice President Diane Dumashie to chair the Network and its terms of reference for information.

Decision:

15 NEW TASK FORCES – 2015-2018

The Council has established four new Task Forces for 2015-2018.

15.1 Task Force on Real Property Markets

The first Task Force will assess the progress of establishing the real property markets in the countries with economies in transition. The Task Force will be chaired by Pekka Halme, Finnish Association of Geodetic and Land Surveyors MIL. The Task Force will have its first meeting in Sofia where members of the Task Force will be appointed by the Council and brought to the General Assembly for endorsement.

Appendix to item 15.1: Terms of Reference for the Task Force on Real Property Markets.

Motion: That the General Assembly records the Council's decision of establishment of the Task Force on Real Property Markets, appointment of Pekka Halme to chair the Task Force and its terms of reference for information.

Decision:

15.2 Task Force on Commission Structure

The second Task Force will assess the Commissions and investigate if there is a need to revise their structure and provide a proposal on possible improvements.

The Task Force is originated from two proposals from FIG Member Associations.

One proposal originating from Geosuisse that was discussed at the General Assembly 2014, who proposed:

For Commission Chairs Elect, the right to nominate should be with the Commissions themselves. They have to evaluate the candidates and to make sure that she/he is able to fulfil the responsibility. The Commissions are the only bodies that have sufficient knowledge of their national delegates and who are able to judge their eligibility. Commissions will discuss with the national association the candidate they wish to nominate.

The second proposal that FIG Council has received is from the following member associations:

- Danish Association of Chartered Surveyors (Denmark)
- Finnish Association of Geodetic and Land Surveyors MIL (Finland)
- Norges Jordskiftekanidatforening, faglig gruppe av Tekna (NJKF) (Norway)
- Swedish professionals for the built environment

This proposal suggests evaluating the current Commission Structure in order to secure the efficiency of the FIG Commissions. Based on the above mentioned suggestions and further discussions in Council, Council has decided to establish a Task Force that in general will assess and evaluate the current structure of the commissions. The Task Force will be chaired by Mikael Lilje, Swedish professionals for the built environment, Samhällsbyggarna. The Task Force will have its first meeting in Sofia where members of the Task Force will be appointed by the Council and brought to the General Assembly for endorsement.

Appendix to item 15.2: Terms of Reference for the Task Force on Commission Structure

Motion: That the General Assembly records the Council's decision of establishment of the Task Force on Commission Structure and the appointment of Mikael Lilje to chair the Task Force and its terms of reference for information.

Decision:

15.3 Task Force on Corporate Members

The third Task Force will be established to strengthen the FIG relationship with corporate members. The Task Force will be chaired by John Hohol, National Society of Professional Surveyors (NSPS) in cooperation with Bryn Fosburgh, Vice President of Trimble. The Task Force will have its first meeting in Sofia where members of the Task Force will be appointed by the Council and brought to the General Assembly for endorsement.

Appendix to item 15.3: Terms of Reference for the Task Force on Corporate Members.

Motion: That the General Assembly records the Council's decision of establishment of the Task Force on Corporate Members, appointment of John Hohol in cooperation with Bryn Fosburgh to chair the Task Force and its terms of reference for information.

Decision:

15.4 Task Force on Scientific Journal

The fourth Task Force will be established to investigate the usefulness and need and if justified, the steps forward in order to introduce an FIG peer review Journal (electronic or printed). The Task Force will be chaired by Yerach Doytsher, Association of Licensed Surveyors in Israel (ALSI). The Task Force will have its first meeting in Sofia where members of the Task Force will be appointed by the Council and brought to the General Assembly for endorsement.

Appendix to item 15.3: Terms of Reference for the Task Force on Scientific Journal

Motion: That the General Assembly records the Council's decision of establishment of the Task Force on Scientific Journal, appointment of Yerach Doytsher to chair the Task Force and its terms of reference for information.

Decision:

16 FIG ACCOUNTS FOR 2014, AUDITOR'S REPORT AND BUDGETS 2015-2018

Vice President Rudolf Staiger will present the report to the General Assembly. This report includes the auditors report from 2014, official accounts (income statement 2014) and balance sheet 31 December 2014, a summary of 2014 accounts, an updated budget for 2015 and proposals for budgets 2016-2018 with notes and proposal for membership fees for member associations in 2017.

Appendix to item 16: Report on Financial Issues (including 2014 accounts and budgets 2015-2018)

Annexes:

- **16A** Auditor's Report, Income Statement for 2014 and Balance Sheet at 31 December 2014.
- **16B** FIG Result 2014
- **16C** FIG Budgets 2015-2018
- **16D** List of member associations whose membership fees are in arrears for 2014 and earlier and that are not allowed to vote - to be published on the FIG web site **15 April 2015**.

Motion: That the General Assembly

- adopts the audited accounts for 2014,
- adopts the Finance Report, and
- adopts budgets for 2015–2018

Decision:

17 SUBSCRIPTION RATES FOR 2017

The General Assembly has to set levels of fees for member associations two years in advance of the year in which they become payable. Fees are payable in respect of each individual member up to a maximum of 5,500 members. The membership fee structure was changed in 2009. Membership fees have been discussed as part of the finance report, **appendix to item 16**.

The 2014 General Assembly approved membership fees as follows:

| Year | Per capita fee | Minimum fee | Maximum fee |
|------|--|---|----------------------------|
| 2016 | €4.48 per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay €2.24 member up to a | 20 members or €50 (whichever is greater) | 5,500 members (€24,640) |

| | | | |
|--|---------------------------|--|--|
| | maximum of 5,500 members. | | |
|--|---------------------------|--|--|

The World Bank lists of the low-income economies and the lower-middle-income economies are available at: <http://data.worldbank.org/about/country-classifications/country-and-lending-groups>

The 2016 subscription fees were kept at the same level as for the years 2012-2015. The Council 2011-14 had to suggest subscription fees up to 2016, however they recognised that there would be a change in leadership and the subscription fees is dependent on the strategies of the council 2015-18.

Although the budgets 2017 and 18 show a deficit, Council is also conscious of the economic condition that members are operating under and in particular member's challenges with their national membership and budgets. Council wishes to respect this as well and both Council and FIG Office will continue to be prudent in its financial management. Council therefore proposes the level of subscription for member associations for 2017 to remain at the same level as in the previous years. Council has initiated a Task Force on how to attract corporate members and the hope is to increase the fees received by corporate members to limit the deficit or turn it into a positive result. FIG Council will evaluate after a year how this work develops, and if the work on corporate members does not show positive effect, Council suggests reconsidering the membership fee for 2017 at the General Assembly in 2016.

Motion: That the General Assembly adopts following membership fees payable by member associations in 2017:

| Year | Per capita fee | Minimum fee | Maximum fee |
|------|--|---|----------------------------|
| 2017 | €4.48 per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay €2.24 member up to a maximum of 5,500 members. | 20 members or €50 (whichever is greater) | 5,500 members (€24,640) |

and that the General Assembly notes that based on councils evaluation of the finances at the end of 2015, the level for 2017 might be increased at the General Assembly 2016.

Decision:

18 CO-OPERATION WITH THE UNITED NATIONS AND THE WORLD BANK

18.1 Meetings and conferences

The main activities in the co-operation with the United Nations and the World Bank since the FIG congress in Kuala Lumpur have been:

- President Teo participated in UNESCAP, FAO and UN-Habitat co-organised Regional Multi-stakeholder Consultation on Land Tenure in Asia-Pacific
- President Teo participated in 21st Meeting of the International Steering Committee on Global Mapping, 5 August 2014, United Nations Headquarters in New York
- President Teo participated in Fourth Session of the United Nations Committee of Experts on Global Geospatial Information Management (UN-GGIM), 6 – 8 August 2014, United Nations Headquarters in New York
- FIG Young Surveyors and UN-Habitat/GLTN organised a workshop on The Social Tenure Domain Model – Training of Trainers, 7-10 November 2014 in Addis Ababa, Ethiopia primarily for African participants.
- Vice President Pengfei Cheng and Past President Teo attended the Third High Level Forum on Global Geospatial Information Management, 22-24 October 2014, Beijing, PR China
- FIG undertook two expert group meetings in Bangkok in cooperation with UN-Habitat/GLTN on Valuation of Unregistered Land and Properties Expert Group Meeting, Bangkok, Thailand, 13 - 14 October 2014 and Modernising Land Agencies Budgetary Approach: Costing and Financing of Land Administration Services in Developing Countries, Validation Workshop (CoFLAS), 15 - 16 October 2014, Bangkok, Thailand
- UN-GGIM-AP - Third Plenary Meeting 10 – 12 November 2014 Kuta, Bali, Republic of Indonesia, represented by FIG Past President Teo.
- Ninth Meeting of the International Committee on Global Navigation Satellite Systems (ICG-9), Mikael Lilje, Chair of FIG Commission 5 and UNOOSA representative, 9 – 14 November 2014 Kuta, Prague, Czech Republic

FIG will be represented at the World Bank Conference March 2015 by President Chryssy Potsiou. There will be a special side activity on the FIG Work Plan.

18.2 Global Geodetic Reference Frame for Sustainable Development resolution

At the FIG General Assembly 2014 FIG Council presented a FIG Statement on Global Geodetic Reference Frame for Sustainable Development where FIG expressed the importance of the resolution and urged the member organizations to bring the Statement back home to the respective countries.

The Global Geodetic Reference Frame for Sustainable Development (GGRF) resolution was adopted by the United Nations General Assembly on Thursday 26 February 2015

Motion: That the General Assembly adopts the report on the co-operation between FIG and the United Nations, its agencies and the World Bank and records its thanks to all those who have contributed to this co-operation.

Decision:

19 LIAISON WITH INTERNATIONAL PROFESSIONAL ORGANISATIONS

The Joint Board of Spatial Information Societies JB-GIS was formally established during the FIG Working Week in Cairo in 2005 and meets annually during a major conference. The meeting of JB-GIS in 2014 was held in August 2014 and was attended by nine of the ten participating international organization. FIG has collaborative MoUs with a number of the organizations who are part of JB-GIS.

FIG has further bilateral agreements of co-operation with several other international associations like ISM, IFHP, CIB, ION, ICEC, FIABCI, IFHS, PAIGH and PAQS.

President CheeHai Teo attended the International Union of Notaries Conference on Land Tenure Security in Asia, 12-13 December 2014, Ho-Chi-Minh City, Vietnam.

IPMS, is mainly driven by our member association RICS, and FIG was until the end of last period represented by FIG Commission 9 Chair Frances Plimmer, and FIG Council thanks her for her work. FIG Council will appoint a new representative to IPMS. In December 2014 there was launch of a new International Property Measurement Standard (IPMS) for Office Buildings.

FIG is a member of the International Council for Science (ICSU) and working together with ISO and International Valuation Standards Committee (IVSC) on standards.

Motion: That the General Assembly records the report on the liaison with other international associations.

Decision:

20 DECISION ON THE VENUE FOR 2019 FIG WORKING WEEK

The FIG Working Weeks are organised by FIG together with a local member association. FIG will together with the local member association have full responsibility of the arrangements and of the financial result. This offers FIG better opportunities in terms of organising events and generating revenue. Therefore the Council has to ensure that all candidates are aware of the role of FIG and split of responsibilities for organising the Working Week. This General Assembly will decide on the host for the 2019 Working Week.

The FIG Council has received five bids to host the FIG Working Week 2019, and FIG Council thanks all bidding member associations for their special engagement and contribution to FIG.

The Council has prepared a desktop summary on the bids and has also carried out an evaluation together with the FIG Office that will be presented at the General Assembly. In the summary report the following considerations, as laid out in the invitation documentation, are described for comparison:

1. Rotation of the conferences (region);
2. Country (hosting of earlier FIG events, experience);

3. Member association (its activeness, commitment to FIG and to FIG 2017, execution ability for local association);
4. Supporting organisations (local support to the Working Week, governmental support, financial support, general support);
5. Host city (characteristics and interest from congress programme point of view, host city attractiveness, host city offerings);
6. Venue (price/affordability, location of venue, internet availability suitability of rooms, size of venue, structure and layout of the venue, catering, value for money, hotels nearby facilities for exhibition);
7. Accessibility (flight connections, several access possibilities, security, visa issues, air fare to destination);
8. Safety and security (political stability, airport safety, city safety, political stability in the country - rating must be 3 or higher);
9. Proposed dates (must meet FIG requirements, Following FIG statutes, practical dates, availability of venue, other conferences at the same time)
10. Technical programme (coverage of all FIG Commissions, potential partners, originality, special ideas);
11. Technical tours (coverage of all FIG Commissions, originality, ideas proposed);
12. Social programme (attractiveness and variety, proposals for dinners, attractiveness of offered dinners, proposals for tours, is the programme following the overall FIG concept);
13. Attendance (expectation of international, regional and local attendance, realistic number of international and national participants);
14. Finances (estimate of surplus and financial risks, realistic fees proposed, fees in an acceptable price range, difference between international and national fees, realistic budget, estimated revenue);
15. Sponsorship (estimate sponsorship and exhibition income, proposed income, how realistic is proposed income, local sponsor offerings, sponsor interest to conference);
16. Why host (reason for hosting);
17. Objectives and outcomes (thought through why conference should be held at destination, difference to other destinations, short term outcome, long term outcome);
18. Suggested theme (thought of possible theme that fits to local/regional situation);
19. Events organised in the past three years (how experienced is the host in organising events)
20. Major events planned in the proposed city in 2017 (many events might affect the price level):
21. Initiatives for sustainable conference environment (is host city, venue and local host paying attention to environmental issues);
22. New initiatives or activities (originality – but within the overall FIG concept)
23. What legacy to leave locally from the Working Week (with host, hosting city, for the surveying community)

The summary report will not give a recommendation or a preference to any candidate but it will provide useful information on each items listed above and summarise the pros and cons of each candidate to assist the member association in making their decision. General Assembly must note that, especially in these past years, the issue of security and financial viability has come to the fore. The purpose of the evaluation process is to maintain the continued viability, high standard and quality of the FIG Working Week.

The Council has considered the bids and has decided to present four of the five submitted bids to the General Assembly for its decision. The following four bids fulfilled the basic requirements:

- a) Dublin, Ireland, Society of Chartered Surveyors, Ireland (RICS)
- b) Nairobi, Kenya, Institution of Surveyors, Kenya
- c) Geneva or Interlaken, Switzerland, geosuisse
- d) Hanoi, Vietnam, The Vietnam Association of Geodesy, Cartography and Remote Sensing (VGCR)

The General Assembly is recommended to read the summaries and the bids carefully.

Appendix to item 20 and 28:

Summary Reports on the Bids for FIG 2019 Working Week

Bidding documents for FIG 2019 Working Week:

- a) Dublin, Ireland, Society of Chartered Surveyors, Ireland (RICS)
- b) Nairobi, Kenya, Institution of Surveyors, Kenya
- c) Geneva or Interlaken, Switzerland, geosuisse
- d) Hanoi, Vietnam, The Vietnam Association of Geodesy, Cartography and Remote Sensing (VGCR)

At the session each candidate will be given the same time (not more than 10 minutes) to make a presentation of their proposal and framework of the Working Week and their bid. FIG Council will present its evaluation and the impact on FIG on the various bids.

Decision on the venue of FIG 2019 Working Week will be made at the second session of the General Assembly on 21 May. The voting will be made by blind votes. If there will be no absolute majority in the first voting for any of the proposals, a second vote will be organised between those two candidates that have most votes.

Motion: That the General Assembly notes the submission, the summary report, the presentations and FIG's evaluation of the candidates, makes its careful consideration and decision during the second session of the General Assembly on 21 May.

Decision:

THURSDAY 21 MAY 2015

Thursday, 21 May, 08:30-10:30

**Room to be announced,
National Palace of Culture - Congress Centre Sofia**

Presidents' Meeting (by invitation only)

21 FIG PRESIDENT'S MEETING

Separate invitation to Presidents of the Member Associations.

Thursday, 21 May, 11:00–12:30 and 13:30-15:00

**Hall 3, 7th floor,
National Palace of Culture - Congress Centre Sofia
General Assembly, Second Session and Closing Ceremony**

22 ROLL CALL

Vice President Rudolf Staiger to take the roll call.

Please note: The roll call will be done for member associations and affiliate members only. Delegates representing academic members, corporate members and correspondents as well as honorary presidents and honorary members will be entered in the records but they shall register before the meeting starts at the meeting venue to the staff of FIG Office. Member associations are asked to inform the FIG Office by 12 April 2015 about their attendance, at the same time to submit the names of their delegate(s) and to inform who their Head of the delegation is, if it is not the President or Chair. Please use this special link below to inform us about your delegation. Since only member associations that have paid all their membership fees to the end of 2014 are allowed to vote at the meeting, a list of member associations that are not allowed to vote will be published and posted on the FIG web site 15 April 2015.

To be noted that the General Assembly has appointed a representative from PEJUTA, Malaysia and from NZIS, New Zealand as tellers to this session of the General Assembly.

Appendix to items 2 & 22: Roll Call

Appendix to items 2 & 22: List of member associations that are not allowed to vote at the General Assembly because of unpaid membership fees for 2014 and earlier – will be posted 15 April 2014.

Motion: Those members present are recorded in the minutes.

Decision:

23 MEMBERSHIP

The Council will decide on other membership issues, if any, considered in Sofia and bring them for the General Assembly for decision or information as necessary.

Motion: That the General Assembly decides on the membership issues based on the proposal of the Council.

Decision:

24 REPORTS FROM ASSOCIATION, AFFILIATE, ACADEMIC AND CORPORATE MEMBERS FORUM (IF ANY)

During the Working Week there will be Member Association Forum, the Director General's/Affiliate Members Forum, Academic Members Forum and Corporate Members Meeting. They may report back to the General Assembly on any issues that may need the endorsement of or are of general interest to the General Assembly.

Motion: That the General Assembly records the report(s)

Decision:

25 REPORTS FROM COMMISSIONS, NETWORKS AND TASK FORCES (IF ANY)

Commission Officers (ACCO), Commissions, Networks and Task forces will have their annual and other administrative meetings in Sofia. They may report back to the General Assembly on any issues that may need the endorsement of or are of general interest to the General Assembly.

Motion: That the General Assembly records the report(s).

Decision:

26 REPORTS FROM PERMANENT INSTITUTIONS (IF ANY)

The permanent institutions will have various activities during the congress. They may report back to the General Assembly on any matters of general interest.

Motion: That the General Assembly records the report(s).

Decision:

27 REPORT FROM FIG FOUNDATION (IF ANY)

A meeting for FIG Foundation is organised in Kuala Lumpur and various activities are taking place during the Congress. They may report back to the General Assembly on any matters of general interest.

Motion: That the General Assembly records the report.

Decision:

28 DECISION ON THE VENUE FOR 2019 FIG WORKING WEEK

Candidates for FIG 2019 Working Week have made their presentations in the first session of the General Assembly and FIG Council has presented its evaluation. The decision will be made between:

- Dublin, Ireland, Society of Chartered Surveyors, Ireland (RICS)
- Nairobi, Kenya, Institution of Surveyors, Kenya
- Geneva or Interlaken, Switzerland, geosuisse
- Hanoi, Vietnam, The Vietnam Association of Geodesy, Cartography and Remote Sensing (VGCR)

The decision will take place by blind votes following the FIG statutes and internal rules. If there will be no absolute majority in the first round of voting, a second vote will be organised between those two candidates that have most votes.

Motion: This General Assembly decides the host and venue for FIG 2019 Working Week.

Decision:

29 REPORT ON THE FIG CONGRESS 2018 IN ISTANBUL, TURKEY

Co-congress director Orhan Ercan from the Chamber of Surveying Cadastre Engineers of Turkey will give a presentation on the preparations of FIG Congress 2018.

Motion: That the General Assembly records the report

Decision:

30 REPORT ON THE FIG WORKING WEEK 2017 IN HELSINKI, FINLAND

Representatives from the Local Organising Committee from the Finnish Associations MIL and MAKLI will give a presentation on preparations of FIG Working Week 2017.

Motion: That the General Assembly records the report.

Decision:

31 REPORT ON THE FIG WORKING WEEK 2016 IN CHRISTCHURCH, NEW ZEALAND

Representatives from the Local Organising Committee from New Zealand Institute of Surveyors will give a presentation on preparations of FIG Working Week 2016.

Motion: That the General Assembly records the report.

Decision:

32 PRESENTATION OF CERTIFICATES OF APPRECIATION

CLOSING CEREMONY